



1406 W. Innes St., Suite B  
Salisbury, NC 28144

### **After School Guidelines and Procedures**

Students will abide by the following while in the after-school program at BrickEd and More. Failure to do so may/will result in suspension and/or termination from the program. No refunds will be provided if suspension/termination of student from the program occurs.

1. Students will abide by the general rules for the space that are posted in the building.
2. Students will attend regularly (no refunds are made for missed days)
3. Students being picked up by BrickEd and More from their school will remain seated with seat belt on, and no distraction to the driver can occur in the BrickEd van for the duration of the trip to the BrickEd site.
4. Students cannot bring outside food or beverage to the BrickEd and More site without prior approval (only for students with specific health needs).

Parents will abide by the following while their student(s) are enrolled in the after-school program with BrickEd and More. Failure to do so may/will result in suspension and/or termination of their student(s)

from the program. No refunds will be provided if suspension/termination of student(s) from the program occurs.

1. Parent/Guardian MUST pick up their student(s) at or before 5:30pm.
2. Parent/Guardian may not bring outside food or drink to the BrickEd and More site for their student(s).
3. Parent/Guardian must directly communicate with BrickEd and More staff prior to 2pm if their student(s) will not be in attendance that day.
4. Payments for student(s) to be enrolled in the after-school program with BrickEd and More must be paid on time. Weekly payments are considered late after 1 day, monthly after 1 week, and yearly after 2 weeks.